



# PRODUCT REGISTRATION FORM FOR CERTIFIED/INDUSTRIAL PRODUCTS

App 80/00  
Issued By: M. Cairney  
Issued: 26-01-2024

Please complete a Product Registration Form for each product you would like to add to your certificate. Following certification, any changes to the existing product must also be notified to IOA.

<b>Operator name:</b>	<b>Licence Number:</b>		
<b>Product name:</b>			
<b>Product description</b> – please give details of (i) what the intended use of the product is, (ii) how it is packed and (iii) the method of application:			
<b>Describe the manufacturing/packing process for this product:</b>			
Please enclose a flow chart.			
<b>Under what legislation is the product covered?</b>			
<b>Does a Material Safety Data Sheet exist for the product?</b> If yes enclose a copy of each relevant document.	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<b>Is the product approved for use in organic food/farming by any other organic certification body?</b> If yes enclose a copy of each relevant approval document.	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<b>Is the product supplied to your customers with a label on it?</b> If yes enclose a copy of the label.	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
<i>Please enclose a certificate/declaration confirming that the product is free from Genetically Modified Organisms (GMOs) and derivatives thereof.</i>			
<b>Ingredients list – enclose on separate sheet if necessary:</b> <i>List ALL the ingredients in the product including additives, carriers and inerts.</i>			
Ingredient name	Chemical name <i>(if different)</i>	Function in the product <i>(e.g. active, inert, nutrient, carrier)</i>	% of the ingredient in the product
<b>Total</b> <i>(must add up to 100%)</i> →			

**Signed on behalf of operator:** \_\_\_\_\_

**Name & Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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## CHECKLIST

PLEASE READ THIS CHECKLIST AND TICK THE ITEMS YOU ARE ENCLOSING

### ***Mandatory Documents/Information to be enclosed:***

- *Completed Product Registration Form in full*

### ***Enclose, where applicable:***

- *Approval from other Organic Certification Body*
- *Ingredient List*
- *Labels*
- *Material Safety Data Sheets*
- *Flow Chart*
- *Non-GM Declaration Certificate*

**THE FORM AND ASSOCIATED DOCUMENTS SHOULD EMAILED TO [info@irishoa.ie](mailto:info@irishoa.ie)**

**ALTERNATIVELY IT CAN BE POSTED TO:**

**Irish Organic Association, 13 Inish Carraig, Golden Island, Athlone, Co. Westmeath, N37 N1W4**

### **For office use only:**

Reviewed by: \_\_\_\_\_

Approved: YES NO

Reason for non-approval:

Operator notified (If approved, include updated certificate): YES NO Date: \_\_\_\_\_

Forms and relevant documents uploaded to file: YES NO